

Monday September 1, 2008

---

### Revised Fee Structure & Billing Policy

We have implemented the following changes in our fee structure and billing policy:

On the first of the month your account will be billed the full monthly rate of \$75 for clients less than 55 years of age and \$60 for clients 55+ in age.

Your payment is due on the 15<sup>th</sup> of the month. Many of our clients have signed up for automatic billing on their credit or debit card or through their banks bill pay feature. We highly recommend one of these options.

On the last working day of the month, **IF YOU HAVE A ZERO BALANCE**, we will review your account and make the following adjustments if appropriate:

If you were not booked for the month, your charge will be reduced to \$10.

If you only worked once your bill will be reduced to \$40 or \$30 based upon age.

We want to reemphasize that the monthly review of your account will only occur if your payment has been received and posted by the last working day of the month. If you mail your payment late or it is 'lost in the mail' we will not review your account. This review will only be performed for accounts that have a ZERO BALANCE on the last working day of the month. Please consider having your account automatically billed to a credit or debit card or have your bank automatically send a check before the 15<sup>th</sup> of the month.

Additionally, if your balance is over \$30 at the end of the month you will be assessed a \$10 late fee.

If you want to put your account on 'freeze' you may do so for any period that you wish but you will be charged the minimum \$10 per month and the account must maintain a zero balance.

If you decide to leave the service and do not pay your balance or are removed for non-payment of your account, your account may be sent to our collection agency. You will not be allowed to return without paying the balance due AND you must be on automatic credit or debit charge in order to reinstate. Keep in mind that we only accept union talent by invitation, whether new or returning, to limit the number of clients in any one category.

These changes go in to effect and are reflected on this current September billing cycle. I'm sure all of you understand the reasoning that has gone into this very important billing decision. It has always been our goal to treat everyone fairly and I am trying to be sympathetic to those that may have only one opportunity to work during any billing cycle.

Break a leg,

-Kevin